



Prairie Rose Elementary  
HEALTH/SAFETY PLAN  
2021 - 2022 SY

Drafted 8/18/2021

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*Changes to the public health situation over the course of the school year may necessitate changes to this guidance.*

## INTRODUCTION

Our Leadership Team has created this plan in conjunction with the DPS Health and Safety Plan to address the actions we will take with the three risk levels contained within the district's Continuity of Services Plan. The risk levels identified are as follows:

**Risk Level 3** is the level of significant transmission and high risk for exposure due to widespread community spread of COVID-19. In Level 3, P. Rose will incorporate significant mitigation strategies that may include the closing of our building to all but those deemed essential workers, and shift to remote learning for all students.

**Risk Level 2** indicates a level of heightened exposure risk and transmission. In Level 2, P. Rose may shift to a hybrid schedule with students alternating between face-to-face and online learning. Other enhanced mitigation strategies may include use of approved face coverings, enhanced social distancing protocols, health screening, rapid testing, robust contact tracing and increased cleaning/disinfecting of high-touch surfaces and shared spaces. Accommodations will be made for staff and students who are considered at high risk due to preexisting conditions. Those who are sick, or who are experiencing symptoms, will be asked to stay home and seek testing for COVID-19.

**Risk Level 1** indicates a low risk level for exposure or transmission of the COVID-19 virus. In Level 1, P. Rose will return to normal face-to-face instruction on a regular 5-day schedule with limited safety protocols. In Level 1, most normal activities will resume while practicing standard precautions and awareness of health guidelines such as routine hand washing, staying home when sick, covering your cough, etc.

Each level of guidance after **Risk Level 1** becomes progressively more restrictive. Every level strives to protect student and staff health, and outlines the necessary mitigation strategies. The decision to move from one level to the next is made by the Dickinson School Board in consultation with the Superintendent and Southwestern District Health officials.

## GUIDING PRINCIPLES

The Prairie Rose Leadership Team, in conjunction with DPS created the following Health and Safety Plan utilizing the following guiding principles:

- Prairie Rose Elementary (PRE) will ensure high levels of learning for all PRE students throughout the 2021-22 school year.
- Prairie Rose Elementary will provide rigorous and relevant learning experiences regardless if those experiences are in person (face-to-face), virtual (online/distance) or a hybrid of both.
- Prairie Rose Elementary will take practical steps to mitigate the spread of the COVID-19 virus while maintaining a focus on student learning.
- Prairie Rose Elementary will act to ensure a Safe, Supportive, and Collaborative culture for all students, staff, and patrons.
- Our understanding of, and responses to, the COVID-19 pandemic may change throughout the school year. When making decisions, P. Rose in conjunction with DPS will consider the most current guidance from the Centers for Disease Control and Prevention (CDC), the current spread in and around the school community as reported by NDDoH,

guidance from Southwestern Health Department, and what we believe in the best interests of students, staff, and families.

## **BEST INTENTIONS**

Despite taking reasonable precautions, Prairie Rose Elementary cannot guarantee that our school will be without risk as it relates to COVID-19. The virus may be present on our buses, in our classrooms, and at our activities. In certain situations, social distancing will not be possible in a school setting. Our actions, as outlined in this plan, will not guarantee that a student or staff member will not be exposed to the virus.

Because of this, we ask that our students and staff abide the following recommendations:

### **Wash your hands often**



- Wash with soap and water for at least 20 seconds especially after blowing your nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands often throughout the day.

### **Avoid close contact**



- Whenever feasible, keep social distance from others (at least 6 feet apart). Visual cues/reminders will be provided to help individuals understand social distancing protocols.
- Alternate or modified schedules, adjustments to use of common areas, use of outdoor spaces and other actions that increase physical separation may be considered.
- The sharing of instructional materials should be limited as much as possible.
- Physical separation on busing will be recommended but cannot be guaranteed.
- Entry to school buildings, by visitors, shall be restricted to those essential to the instructional function or maintenance of the building. visitors only. Nonessential visitors may not be allowed beyond the front office, without the permission of the building principal.
- Parents/Guardians may accompany their child to school but are encouraged not to enter classrooms without the permission of the teacher. Parents/guardians are encouraged to remain in common areas.

### **Cover coughs and sneezes**



- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw tissues away and wash hands or use hand sanitizer to prevent spread.

### **Clean and disinfect**



- School staff will clean and disinfect frequently touched surfaces daily.
- Disinfect shared materials (the use of which will be limited whenever feasible).
- Classrooms will be cleaned nightly by custodial staff.

### **Cover your mouth and nose with a cloth face cover when around others.**



- Depending on the local conditions, the wearing of face coverings may be deemed necessary by the School Board. The decision to require facemasks will be made in collaboration with the Southwestern District Health Officials.
- Students who choose to wear a face covering are free to do so.

**Monitor your health daily.**

- Be alert for symptoms. Watch for a fever, cough, or shortness of breath.
- Parents are asked to screen their children each day before sending them to school.
- Staff and students who are sick should stay home.
- Individuals who are experiencing symptoms, or who have come in close contact with an individual with COVID, are encouraged to get tested for the COVID-19 virus.
- Temperatures of symptomatic students or staff may be taken at the school office.
  - Symptomatic students will be isolated and their guardians contacted.



Section I:  
**Risk Level 1/The New Normal**

**Risk Level 1/The New Normal** -- DPS schools will reopen but incorporate health guidance and protocols to try and mitigate risks and limit the spread of COVID-19:

### **COVID-19 Response Plan**

The building principal (Ms. Weiler) will be designated as the official contact that will be notified by public health officials of COVID-19 cases within their school staff and student population.

All contact tracing in Level 1, and associated communication, will be the responsibility of state health officials.

**Any staff or student who has tested positive for COVID-19 must secure and present a release from their State Health Case Manager before returning to school.**

### **Identifying Students and Staff at high risk in accordance with CDC recommendations**

*Prairie Rose Elementary has developed the following protocol to identify Students and Staff at an increased risk of severe illness from COVID-19. A similar message as below will be posted to our website for parents/guardians and emailed to staff.*

If your student is at an increased risk for severe illness from COVID-19, please contact your building principal ASAP.

People of any age with the following conditions **are at increased risk** of severe illness from COVID-19:

- Cancer
- Chronic kidney disease
- COPD (chronic obstructive pulmonary disease)
- Down Syndrome
- Immunocompromised state (weakened immune system) from solid organ transplant
- Liver disease
- Obesity (body mass index [BMI] of 30 or higher)
- Serious heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
- Sickle cell disease
- Type 2 diabetes mellitus

### **Self-Screening Protocol**

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees and students, we will be requesting that employees and families complete a self-screening which includes taking their temperature and answering a set of questions related to COVID-19 symptoms.

- [Self-Screening Protocol - Staff](#)
  - **Staff - If YES to any of the questions STOP!** Do not come to work. Contact your healthcare provider. Contact the office to inform them of your absence. Please keep in continuous contact with the Administration.
- [Self-Screening Protocol- Families](#)

- **Students - If YES to any of the questions STOP!** Do not send your child to school. Contact your healthcare provider. Contact your child's school to inform them of your child's absence.

### **Student or staff exhibiting COVID-19 symptoms**

In the event that a student or staff member exhibits COVID-19 symptoms or becomes sick at school (or school event):

- **Student**

- Direct/escort the child to the office
- The child will be provided a facial covering (if they do not have one) and placed in the isolation room.
- Parents/guardians will be contacted to pick up the child (if Admin deems it is necessary for child to go home)
- Custodial staff will clean the areas used by the individual who shows COVID19 symptoms while at school as soon as feasible.

- **Staff**

- Inform the building principal immediately and wear a facemask/shield until they can be relieved of supervising students.
- Leave the school building/grounds and consult a healthcare professional.
- Custodial staff will clean the areas used by the individual who shows COVID19 symptoms while at school as soon as feasible.

- **Multiple Students in a single classroom**

- Building administration will consult with the assistant superintendent and Southwestern District Health Officials to determine an appropriate response.

**Any individual exhibiting symptoms is strongly encouraged to get tested for the COVID-19 virus.**

### **Arriving on campus**

- Families will be asked to follow the [self-screening](#) protocols above prior to sending their child to school.
- Students may begin to arrive no sooner than 7:40am.
- Students will then proceed to the cafeteria for breakfast or to their lockers.
- At their lockers they will hang up their backpack and proceed to recess.
- Older siblings will not be allowed to walk younger siblings to their lockers.



- Students will not be allowed to congregate in the hallways.

**Student Temperatures** - Additional temperature checks as needed.

- Students who report feeling feverish or show symptoms related to COVID19 **during any part of the day** should be given an immediate temperature check by the classroom teacher.

**Location of the Personal Protective Equipment (PPE) response kit**

- Each school will be equipped with a response kit supplied with PPE (e.g. N95 mask, gloves, face shields, gowns, etc.) for staff to use when responding to a child who exhibits COVID-19 symptoms. The location of the response kit will be in the office.

COVID-19 PPE Guidance

STAFF	PPE
<b>All staff</b>	Required <b>to wear face covering unless in a space by yourself.</b>
<b>All Students</b>	Required <b>to wear a face covering. Students will be provided breaks throughout the day.</b>
<b>Staff caring for / instructing a student with individualized needs</b>	<b>Building administrators in consultation with the district nurse and the educator will determine if face coverings or face shields are required. This may be influenced by instructional and learning needs of the student and health considerations of the student.</b>

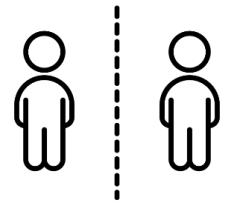
**PPE response kit training**

- Training will be provided to the Office Staff on the proper use of the PPE and the appropriate steps to be taken after being exposed to an individual who is exhibiting symptoms of the COVID-19 virus.
- In the event that a staff member is exposed to an individual exhibiting COVID-19 symptoms:
  - The CDC publishes that staff may be permitted to continue to work following potential exposure to COVID-19, provided they remain symptom-free and additional precautions are taken to protect them and others.
- For staff potentially exposed to someone with COVID-19, employers should:

- Check temperatures and assess symptoms of staff prior to entering the building. If no fever (>100.4 F) or COVID-19 symptoms are present, staff should self-monitor for onset of symptoms during their shift.
- All staff are required to wear a face shield or cloth face covering at all times unless in a space by yourself.
- All staff/students are expected to follow CDC recommended [hand washing](#) protocols.
- Guidance for those identified as [Possible Close contact](#) to someone on our building

## **Social Distancing**

Social distancing is an effective way to prevent potential infection. Prairie Rose employees, students, parents, and visitors should practice social distancing when feasible and eliminate contact with others.



- **Cafeteria –**
  - All food, silverware, and condiments will be placed on trays
  - We will seat one class to a table, using only one side of the table
  - Classes cannot mix to be seated.
- **Siblings -**
  - All students will be dismissed by the exit near their classroom.
  - The students that have siblings should meet them outside.
  - Kindergarten siblings will be on the cement pad outside Door 10.
  - Kindergarten RASP and Bus students will line up at the end of the kindergarten hallway.
- **Dismissal - Staff children**
  - At dismissal, staff children will find a spot to sit in the lobby area until their parent has finished supervision duties or has dismissed all of their students
  - Staff will come to the lobby to collect their children as soon as possible and take them back to their room until their shift is complete for the day.

## **Training staff and students on the school Health and Safety Plan**

- Staff will be involved with conversations about the Health and Safety Plan during staff meetings.
- Classroom teachers will share key components of the plan during appropriate classroom conversations.

## **Limiting exposure from nonessential visitors and volunteers**

In an attempt to limit student and staff exposure to the COVID-19 virus, access to instructional spaces beyond the front office will be limited to students, essential employees, and to visitors essential to the instructional function or maintenance of the building.

Essential visitors seeking admittance beyond the office must be free from symptoms related to COVID-19.

## **CLASSROOM SPACES**

Prairie Rose Leadership Team has developed the following protocols to limit the use of student materials and supplies.

- Each student will be assigned their own device.
- As a teacher, your responsibility is to make sure your students have their correct device at the end of the school day, as devices will be sent home each night. This will accommodate the anticipation of some students periodically needing to be absent from F2F class due to covid restrictions.
- Devices should hold a charge for a day or two but a good protocol would be to have students charge their device in your cart over your assigned lunch time.
- Mrs. Everson will create a google sheet to be shared with Mrs. Roberts and Mrs. Frank to track those students who forget to bring their device so we can give families a call.
- Materials cannot be shared among students unless you are able to disinfect materials between use.

### **Provide staff training on Chapter 8 of *The New Art and Science of Teaching***

Our Leadership Team will delegate teams to provide training for all instructional staff on Chapter 8 of *The New Art and Science of Teaching* book. Training will be presented throughout the school year during designated staff meetings. This training will focus on helping teachers to:

- Establish rules and procedures.
- Organize the physical layout of the classroom.
- Demonstrate a high degree of withitness.

### **Staff is encouraged to use outdoor learning spaces when feasible and acceptable based on learning targets for the day.**

Employees are encouraged to disinfect their own personal workspace (teacher desk, small group table, counters, etc) throughout the day, giving special attention to commonly touched surfaces. Prairie Rose Admin will use signage to indicate if a room is not to be entered.

## School Spaces

### **Use of congregate spaces/activities.**

There will be limited access to certain workspaces to reduce exposure to risks and ensure employee safety. Workspace usage is as follows:

#### **Staff Spaces:**

- 1. Conference Rooms/Meetings** – Signage indicating closure/capacity limits may be placed on conference rooms. We may utilize Zoom as a virtual option for meetings.
- 2. Breakrooms/Teacher Lounge/Multipurpose Room** –These spaces could be closed for use at different times of the year. This includes the use of shared appliances such as coffee machines, refrigerators, and microwaves. Signage may be used to indicate closure/capacity limits.
- 3. Copier** – There may be limited access to the copier. Signage indicating restrictions and disinfecting protocols may be posted.

#### **Student Spaces**

##### **Library**

- The library is open to all students on a scheduled basis.
- Students will be allowed to take library books home
- Students and staff should use hand sanitizer upon entering and leaving the library.
- The library will be cleaned between class/use.

##### **Water Fountains**

- Water fountains have been covered and not allowed to be utilized. We are asking students to bring filled water bottles. If a water bottle needs to be filled, it is allowable to use the sink faucet.

##### **Activities and events**

School events, assemblies, and gatherings may be permitted with minimal limitations. Attendees will be encouraged to social distance and will be subject to temperature screening upon entering the building.

Prairie Rose Elementary recognizes the important role that good nutrition plays in a child's health and ability to learn. Prairie Rose will provide students access to a healthy breakfast and lunch that meet the USDA school lunch guidelines.

### **Cleaning/disinfecting learning spaces, frequently touched surfaces and other areas used by students and staff.**

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. Prairie Rose has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and

surfaces such as telephones and keyboards. The Custodial Staff will clean all workspaces at their designated cleaning time.

**FACILITIES CLEANING**

The safety of our employees and students is our first priority. Our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. The cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.

**GENERAL DISINFECTION MEASURES**

<b>Category</b>	<b>Area</b>	<b>Frequency</b>
<b>WORKSPACES</b>	Classrooms, Offices	At the end of each use/day
<b>APPLIANCES</b>	Refrigerators, Microwaves, Coffee Machines	Daily
<b>ELECTRONIC EQUIPMENT</b>	Copier machines, Shared computer monitors, ActiveInspire Boards, Telephones, keyboards	At the end of each use/day and/or between use
<b>GENERAL USED OBJECTS</b>	Handles, light switches, sinks, restrooms	At least 2 times a day
<b>COMMON AREAS</b>	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; materials between groups

**GENERAL DISINFECTION MEASURES PROTOCOL**

Prairie Rose will institute frequent cleaning practices, including cleaning by custodial staff and paraprofessionals, as well as provide the opportunity for children to clean their own spaces before and after they are used, in ways that are safe and developmentally appropriate.

**Student drop-off and pick-up**

Students may be dropped off no earlier than 7:40 am.

Dismissal is at 3:05 pm

### **Prairie Rose Loop**

- **Left Lane** - moving vehicles (maximum speed of 5MPH)
- **Right Lane** - parked vehicles for students to safely enter/exit your vehicle
  - Enter the loop at the north end, stay left
  - Stay left until a curb space is available to safely exit/enter your vehicle
  - For the safety of all students, it is essential that all drivers keep students inside your vehicle until you are parked next to a curb side space.

### **Priorities in Risk Level 1**

- \* Ensure students and staff who are sick or showing symptoms stay at home.
- \* Implement social distancing and cohort groups where possible and reasonable.

### **Moving from Risk Level 1 to Risk Level 2**

The decision to move from the Level 1 to Level 2 will be made by the School Board in consultation with the Southwestern District Health officials. In making this decision, consideration will be given to official orders /recommendations from federal, state and local governmental leaders, and the most relevant data on COVID-19 trends in the Dickinson area. When making the decision to move from Level 1 to Level 2, every reasonable effort will be made to minimize the impact of the decision on the patrons of the community while maintaining a focus on keeping students and staff safe from the spread of the virus. Depending on conditions, a move to Level 2 could occur in a single school, within a cluster of schools or district wide.



Section II:  
**Risk Level 2 - Hybrid**

**Risk Level 2 - Hybrid --** Based on guidance from health officials, we may decide to shift to a hybrid schedule where students would attend on alternating days and learn part-time in school and part-time at home..

### **COVID-19 Response Plan**

Our Risk Level 2 plan will incorporate the same safety protocols that are identified in the Risk Level 1 Plan (see Risk Level 1) in addition to the following enhanced protocols.

In the event staff and parents need to be rapidly notified of exposures in the school setting, communication will be sent via Seesaw and/or email.

**Student Temperature Checks:** Students will enter through the front doors and pass through the Thermo scanner. (in the event a student is flagged, they will be sent to the office for a second temp check)

**Visitor Temperature Checks:** Prior to entering the front office all visitors will be subject to a temperature check.

### **CLASSROOM SPACES**

**Students will attend school on a hybrid schedule (an alternate days schedule). We will make every effort to try to ensure children from the same families attend school on the same days.**

- Approximately 50% of the students (all A-K last names) will attend school on Mondays/Wednesday, and every other Friday with the remaining 50% of students (all L-Z last names) attending Tuesday/Thursdays and every other Friday.
- Teachers will utilize Seesaw our Learning Management System (LMS) while presenting their in-person (F2F) lessons. This will accommodate the anticipation that some students will need to be absent from the F2F class due to COVID-19 restrictions.
- Students will receive direction instruction on the days that they are at school. Students will work independently to practice concepts and grow mastery when they are working at home. In general, students will not be learning new material while working independently at home.
- Staff and students may be expected to wear face coverings while in the school building except for those designated times/learning experiences where face coverings are not possible.



## School Spaces

### **Cohort groups**

Each classroom is its own cohort group, if interactions between classrooms are necessary it will be limited to classrooms within their physical hallway.

For Tiered services, limits on group size and increased social distancing will be implemented.

Bus transportation will be provided for students on their scheduled school day. This will result in approximately 50% of the scheduled riders on a bus at a time. Seating assignments will be modified to provide increased social distancing when feasible. The following protocols will be put in place for students while riding on the bus:

- Whenever feasible, social distancing practices will be employed.

- Staff and students will wear approved face coverings while on the bus.

- Busses will load from the back to the front.

- Seating charts/assigned seats will be utilized on each route bus.

- Some windows will be left open whenever the weather permits. Passengers will be encouraged to dress appropriately to permit this practice to continue even during cool weather.

### **Enhanced outdoor learning spaces**

Weather permitting, we will continue to encourage use of outdoor spaces.

### **Enhanced use of congregate spaces/activities**

Congregate spaces will continue to be available when possible with reduced or limited capacity.

In the event that congregate spaces must be closed, plans will be available to make educational resources available to be utilized in your cohort.

School events, assemblies, and gatherings may be changed or cancelled to limit large gatherings.

A plan to implement sneeze guards and other enhanced protective measures to protect staff and students will be considered where feasible.

## **Priorities in Risk Level 2**

\* Maximize social distancing cohort groups by reducing the number of students in school buildings.

### **Moving from Risk Level 2 to Risk Level 3**

The decision to move from Risk Level 2 to Risk Level 3 will be made by the District School Board in consultation with the Southwestern District Health officials. In making this decision, consideration will be given to official orders /recommendations from federal, state and local governmental leaders, and the most relevant data on COVID-19 trends in the Dickinson area. When making the decision to move from Risk Level 2 to Risk Level 3, every reasonable effort will be made to minimize the impact of the decision on the patrons of the community while maintaining a focus on keeping students and staff safe from the spread of the virus. Depending on conditions, a move to the Red risk level could occur in a single school, within a cluster of schools or district wide.



### Section III:

### **Risk Level 3: Learn at Home & Stay Safe**

**Risk Level 3: Learn at Home and Stay Safe** -- In extreme conditions, which could include a local or state stay-at-home order, DPS will close school buildings and shift to remote learning for all students. Based on local conditions, DPS could lose a single school, a cluster of schools or close all schools.

## Remote Instruction

Implement the DPS Distance Learning Plan

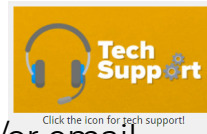
Essential communication will be communicated via Seesaw and /or email.

A limited number of students may be identified to receive Tiered services in a face-to-face learning environment to support their individual learning goals.

Services will be provided on Tuesday, Wednesday, and Thursday during scheduled time slots.

Technology Integrationists will provide a parent support library of resources that will be posted on our school website.

Tech support is available on our Prairie Rose website. Tech support will respond via email or phone call within one school day.



Academic questions should be directed to the classroom teacher via Seesaw and/or email. Teachers will respond via Seesaw, email, and/or phone call within one school day.

## School Spaces

District buildings and schools are closed to the general public except by special appointment.

DPS will provide access to school nutrition programs utilizing a curbside pickup model at Dickinson Middle School, Lincoln Elementary School and Heart River Elementary School.

## Priorities in Level 3

\* Reduce the risk of further community spread by closing our school building

## Moving from Risk Level 3 back to Risk Level 2

The District's School Board will work closely with District administration, Southwestern District Health officials and the Building Leadership team to make the decision on when it is best to move from Risk Level 3 to Risk Level 2. The District's School Board will follow the guidelines contained in the DPS Continuity of Service Plan as well as the most recent guidance from Southwestern District Health Officials and the North Dakota's Governor's